



<b>Job Title</b>	Cost Accountant
<b>Department</b>	Accounting
<b>Reporting Manager</b>	Director of Finance and IT
<b>Company</b>	Dunham-Bush USA
<b>Location</b>	Florida, USA
<b>Date Updated</b>	April 13, 2021

The Cost Accountant is a member of the Finance Team and will lead the cost accounting processes. This position will be responsible for establishing the standard cost for all parts, working in conjunction with Engineering and Manufacturing to ensure proper labor and overhead rates for the roll-up of product costs, and analyzing variances to standard cost adjusting as necessary in order to maintain accurate records in the system. Accordingly, they will provide item cost and margin analysis to support other departments for performance improvement and for Management decision making.

This position is also responsible for establishing the base price for all products and providing operational support to the Sales Team on pricing matters. They may assist with other activities including, but not limited to Financial Reporting, Budgets, and Inventory Control.

**Principal Responsibilities:**

- To determine Standard Costing of Production and Inventory including raw materials, labor and overhead
- To compile and establish landed cost factor for overseas purchases to derive at landed cost for standard cost setting in JDE.
- To compile and establish annual factory rates for product costing.
- To review and establish Standard Cost for all parts and perform annual inventory revaluation in order to reflect the latest possible costs and prices on the company's inventories.
- To work closely with Engineering to simulate product costing for new products or existing products in order to finalize product costing for further use.
- To work closely with Finance Director and Sales Director to decide on pricing strategy/product margin for existing or new product, for margin improvement.
- To provide various analysis to support Management in term of pricing strategy setting and cost down activities for margin improvement.
- To ensure all cost of production, production variances and cost of goods sold are captured timely and accurately in financial accounts to derive at accurate gross profit margin.
- To ensure the Manufacturing Accounting module is running smoothly and is processed timely and accurately.
- To review manufacturing variances and purchase price variances
- To lead the physical inventory activities to ensure a complete and accurate stock take is carried out and count variance is compiled for financial posting.
- To ensure the bookkeeping of all inventory transactions are in place and maintain the integrity between the item ledger and the account ledger
- The Company may at any time, deem necessary, add or amend any of this job responsibilities.

**Qualifications:**



- Four-year college degree in Accounting or Finance
- Minimum 2 years of Standard Cost Accounting experience in a manufacturing environment
- Prior experience analyzing manufacturing operations, performing month-end cost accounting close, maintaining cost accounting system and cost ledger, performing life cycle cost-benefit analyses, and analyzing unit cost variances.
- Strong technology skills, including proficiency with Microsoft Office application and enterprise resource planning systems (JD Edwards preferred).
- Analytical and problem-solving skills: Can objectively analyze data and problems and identify workable solutions.
- Communications Skills: Ability to communicate effectively with all levels of personnel to get cooperation for solution.
- Customer-centric, proactive and analytical with strong sense of commitment towards highest standards of service.

At Dunham-Bush, we believe that diversity, equity, and inclusivity is what keeps our company relevant, competitive, and resilient. We welcome people from all backgrounds, ethnicities, cultures, and experiences. Dunham-Bush is an Equal Opportunity Employer. We respect and seek to empower each individual and support the diverse cultures, perspectives, skills, and experiences within our workforce.

We are a Drug-Free Workplace; employment subject to passing a drug test.